The Bridgehampton Museum Photo Policy & Fee Schedule
As of March 2018

The Bridgehampton Museum charges use fees in order to support the maintenance of the collections and historic preservation. Reproduction use in any form requires written permission from the Museum. Fees listed are for one time use only unless otherwise noted. Fees for using multiple images may be negotiable. The user assumes all responsibility for questions of copyright that may arise in the copying and use of the materials. Processing of a photographic or photocopy request will proceed upon receipt of payment of all use fees and production charges.

To protect the collection from unnecessary handling, the museum will not permit individuals to make their own photographs of collections and archival materials.

All photographs are provided for a one-time use only. They are not to be duplicated without prior written permission from BHHS.

The Bridgehampton Museum must be credited as the sole provider of the photograph.

Payment for the photographs must be received before processing will take place. Please allow at least two weeks for delivery of copy photo.

Fee Structure:
Photocopies: Off-Site Researchers $0.15/page, + postage & handling
Photo Prints, Digital Images & Archival Material –
  Non-commercial and Non-Profit Use $25.00 / per image
    (prints up to a 11x14 image. For larger than 11x14, please ask for rates)
  Non-profit Editorial Use (books, periodicals, etc) $25.00 / image
    Subsequent Printings ½ price of listed fee (with renewed permission form)
  Cover Jacket $100.00 / image
Advertising $50.00 / image
Exhibition Use $25.00 / image
Film/Video Use $25.00 / image
Internet Use $25.00 / image / 2 yr period (Only 20 will be released and permitted to be used on any given site)

For-Profit Use
Editorial Use (books, periodicals, etc) $50.00 / image
Subsequent Printings ½ price of listed fee (with renewed permission form)
Cover Jacket $500.00 / image
Advertising $250.00/ image
Exhibition Use $150.00 / image
Film/Video Use $100.00 / image
Internet Use $100.00 / image / 2 yr period (Only 20 will be released and permitted to be used on any given site)

Rates for other uses not listed in this schedule will be quoted upon request.

Negatives: Due to the nature and quality of some of the photos chosen, a negative may be required. In this event, a $20.00 fee will be charged and the museum will retain the negative.

Rush: In the event that a photograph is needed prior to our regular delivery schedule a $20.00 fee will be required by the museum.

Any materials strictly promoting or featuring The Bridgehampton Museum may not be required to submit payment for the one time use of the photo. In return the photo user will agree to donate two copies of the produced materials to The Bridgehampton Museum.